



PARTNERS FOR PARKS PUBLICATION

A collaboration of Lakewood service clubs, community groups, educational institutions, military, businesses and public entities working to provide improvement of Lakewood area parks

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MEETING DATES SET

Mark your Calendar – the following dates are meetings to plan PFP's 2009 Black Tie and Blue Jeans Ball.

Friday, March 6
Friday, April 3
Friday, April 24

All meetings are at 7AM and will be held in Room 3A at Lakewood City Hall.

ONLY 3 MEETINGS LEFT!!!

REPORTS FROM FEB. 6 MEETING

FOOD: Sally S. reported that Gallucci's will be the caterer for this year's event. The buffet meal will include Baron of Beef, Boneless Chicken Marsala, Penne Pasta, Garlic Mashed Potatoes, Green Salad, Greek Salad and Chilean Shrimp cocktail. Mike A. clarified that the Student Center kitchen will be available for caterer's use. Sally will apply for the state liquor license. Denise Y. and her husband volunteered to organize the bars and secure the servers. Sydna will contact Helen to see if last year's wine supplier will help again this year. Charlie will secure the beer and soft drinks.

SET UP AND TAKE DOWN: Mike A. will reconfigure the layout with tables between the stage and dance floor; six 6-foot tables (3 and 3 running parallel) in the southeast corner for buffet tables; five tables in the northeast corner for desserts. There will be one "long bar" in between the dessert and buffet area to accommodate two serving areas. This will allow for consolidating ice and beverage storage. Mike reported that AA Party Rental will provide a 20% discount this year. The total expense will be a little over

\$2,000. AA will also deliver and pick up items at no charge. Sally, Sydna and Marilyn will select china, glass and flatware in March. Mike will contact AA to confirm our intent. Setup can begin after 8AM on Saturday, May 2. There is currently no event on Sunday so finishing take down on Sunday is an option.

DECORATIONS: Vangardevents agreed to help PFP with décor. Marilyn M. and Sydna K. will meet with Julie Hale to determine colors, theme and décor. A \$2000 limit was approved. Vanguard will setup and strike on Saturday. A number of PFP volunteers may be called upon to help setup under Vanguard's direction. Charlie M. offered to have a couple vintage cars if Vanguard can use them in their plans. Sue Bo. has a contact willing to donate flowers. A suggestion was made to use this as our thank you to donors.

PROMOTIONS/PRINTING: Mary D. handed out updated Partner packets. A draft of the ticket was circulated. Tickets will be available at the March 6 meeting. Like last year, tickets will be distributed through service clubs and will be in books of 10. As we start to sell, THINK beyond Lakewood. Invite friends from UP, Tacoma, Steilacoom and OREGON! Press releases will be available in March so members can put it in their club newsletters. Mary will also produce ½ sheet flyers to use to promote ticket sales. Sue Bo. (Home Street Bank) volunteered to pay for postage to mail invites to those who attended last year. Mary is working with Mike Steward in updating PFP's website. Additional promotions in Suburban Times, military newspapers, KLAY and Comcast will be made. Mary will put together a sign-up sheet for presentations at service clubs.

PARTNERSHIPS: Helen and Charlie will meet next week to finalize partners (sponsors). Charlie has an ask in to LeMay for \$1000. He cautioned, however, due to economic times, dollars are tight. In order

to be a "Class Act" partner (\$5000) and be listed on tickets, flyers and posters, let Mary D. know ASAP if commitment is made.

FUND-AN-ITEM: Denise Y. will work with Mary D. to determine fund-an-item categories. It was strongly felt that any partner who steps forward for sponsorships should "raise the paddle" during this part of the May 2 program.

TICKETS/ACCOUNTING: Ted W. called their committee a "Work in Progress." He will contact Columbia Bank to establish credit card payment service. His committee will handle the distribution of tickets next month and will keep track of all payments. GO TED, TERRY & MARYS!

DESSERT AUCTION: Steve M. will begin contacting dessert donors. Sally is on alert to bring the glass blocks for display. Sue Bo. is looking into getting cake and dessert platters. Steve will make sure "doggie bags" will be available so leftover desserts can be taken home.

ENTERTAINMENT: Roger L. reported that his responsibility has been met and we are a GO for sound, lights and the Clover Park Classics.

GREAT JOB, PFP Volunteers!

ITEMS FOR MAR. 6 AGENDA

1. Beverages – Helen & Charlie
2. Finalize Sponsors for Promotional materials
3. Final venue layout - Mike
4. Tickets distribution – Ted & Mary
5. Fund-an-Item Plan - Denise